

Google Sheets Advanced Course

Your learning needs are at
the heart of what we do.





Advanced Google Sheets Training Course Topics

You can combine [Beginners](#), [Intermediate](#) and [Advanced](#) Sheets topics for a blended training programme of up to three days in duration.

We specialise in delivering flexible training programmes and the actual course content, topics and syllabus taught will vary depending upon your learning requirements and upon the version of the software taught.

Module 1: Advanced Functions and Logical Functions in Google Sheets

1. Recap VLOOKUP and introducing HLOOKUP
2. Nested IF Functions
3. The IFS Function
4. Working with IFERROR and ISERROR
5. Creating Data Validation Rules
6. Linked worksheets with the SUMIF and INDIRECT Functions
7. Array Formulas

Module 2: Data Entry Validation Techniques in Google Docs

8. Creating Data Entry Rules for Text and Numerical Values
9. Creating Dropdown List Criteria with Data Validation

Module 3: Google Sheets Conditional Formatting

10. What is Conditional Formatting?
11. Apply conditional formatting to IF Functions
12. Change the Colour of One Cell Based on the Value of Another Cell
13. Conditional Formatting with Multiple Conditions using Colour Scales

Module 4: Sparklines

14. What are Sparklines?
15. Create and Edit Sparklines

Module 5: Google Sheets Document Protection

16. Protect your Sheet
17. Protect a Cell Range
18. UnProtect a Specific Cell Range

Module 6: Working with External Data in Google Sheets

19. The IMPORTDATA Function
20. The IMPORTRANGE Function
21. IMPORTRANGE Function permissions and document protection
22. The IMPORTHTML and IMPORTXML Functions
23. External Data Addons



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information:**

