Microsoft Excel VBA Beginners Course

Your learning needs are at the heart of what we do.

If Not A < B
Then
Msg Box "A is not greater tha
Else
End If
End Sub

By FourSquare Training

Microsoft Excel VBA Beginners Course Topics & Outline: One Day Course

This one-day Excel VBA course is an entry-level introduction to programming with VBA in the Microsoft Excel environment, and can be extended to two days if you would like to take a deeper dive into the language and its capabilities for automating your data management and analytic processes.

We specialise in delivering flexible training programmes and the actual course content, topics and syllabus taught may vary depending upon your learning requirements.

Module 1: Introduction the VBA Editor

1. Understanding Windows and Panes in the VBA Editor
2. Navigating VBA Editor Menus
3. Editor Modules
4. Working with the Project Explorer

Module 2: Recording, Running & Editing Macros

1. Recording Macros in Excel
2. Running Macros in Excel (Shortcut Keys, Menu, Toolbar)
3. Editing Macros in Excel

Module 3: VBA for Excel Programming Essentials

1. Understanding the syntax of VBA
2. Using Variables in Visual Basic
3. Commenting your work
4. Introducing Objects
5. Introducing Properties
6. Introducing Methods

Module 4: VBA Dialog Boxes

1. Using the Msgbox
2. Using the Inputbox

Module 5: Controlling Flow with Conditional Statements

1. Decision Making: If...Then clauses and Select Case
2. Loops and recurrance: For...Next and Do ...Loop

Module 6: Producing VBA Forms for Excel

1. Creating User Forms
2. Using Form controls

Module 7: Debugging and Error Handling in VBA for Excel

1. Debugging (understanding errors, using the debugging tools, the watch window, the immediate window)
2. Error handling and trapping errors

Excel VBA Course Feedback

"Covered all objectives. Wish We'd had two days."
VBA for Excel Beginners Milton Keynes

"The course was excellent, covering more in a single day of training than I anticipated would be possible with a high degree of clarity. The instructor was very knowledgeable and was flexible enough about content to meet the needs of the audience. He also flexed the pace of the course in order to be appropriate for those present."
VBA for Excel Beginners Manchester

"Made everything a lot more simple"
Microsoft Excel Consultancy Newark-on-Trent

"An excellent session, indeed. She certainly knows her beans, and communicates them very well (apologies for the mixed metaphor). Highly recommended."
Microsoft Excel Specialist Training Virtual Classroom

"Enjoyable, funny, professional, easy to follow instructions given, a great teacher. It seems that all participants really enjoyed the classes and have taken away vital knowledge that they can now use in their own role."
Excel Beginners, Intermediate and Advanced courses
Newcastle-under-Lyme, Staffordshire

Scan the QR Code for more course information:

Print responsibly.

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